

ANSWER

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|-----------------------------|-----------------------|
| 1. B | 21. E |
| 2. C | 22. Expansion |
| 3. E | 23. (job) description |
| 4. A | 24. Headhunter (firm) |
| 5. C | 25. Email |
| 6. D | 26. Suitability |
| 7. E | 27. Back-up |
| 8. F | 28. iii |
| 9. D | 29. vi |
| 10. A | 30. i |
| 11. (any) (formal) action | 31. iv |
| 12. (complaints) procedures | 32. viii |
| 13. 8 weeks | 33. v |
| 14. Binding | 34. true |
| 15. C | 35. true |
| 16. B | 36. false |
| 17. F | 37. not given |
| 18. D | 38. B |
| 19. C | 39. D |
| 20. A | 40. E |